

RICO TOWN BOARD MINUTES

January 18, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Barbara Betts.

Members Present. Barbara Betts, Keith Lindauer/7:30, Zach McManus/by phone, Nicole Pieterse and Genevieve Yellowman.

Staff Present. Patrick Drew, Dennis Swank, Marti Whitmore and Linda Yellowman.

Guests Present. Jim Whitmore, Bruce Hankins/Superintendent for Dolores County School District, Donna Martinez, Stephen Roberts, Rebecca Pugh, Mary Hagan and David Kunz.

Approval of the Agenda. The agenda for January 18, 2017 was presented for approval. Barbara Betts would like to add an executive session at the end of the meeting, and Bruce Hankins under Public Comment. Motion was made by Nicole Pieterse to approve the agenda as amended for January 18, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for December 6, 2016 were presented for approval. Genevieve Yellowman made a motion to approve the minutes as corrected for December 6, 2016 and seconded by Barbara Betts. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for January 2017 were submitted for approval. Barbara Betts made a motion to approve the Monthly Bills for January 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. The Treasurers Report for December 2016 was presented for approval. Genevieve Yellowman made a motion to approve the Treasurers Report for December 2016 as presented. Barbara Betts seconded the motion. All voted in favor.

Public Comment. Bruce Hankins talked about the Rico School. Our goal has been to keep the school open and that continues to be our goal. We are seeing a declining enrollment. The school needs to be financially sustainable or we have to agree to subsidize it from general fund. How do we keep Rico School open? Absorb the loss, decrease expenditures or enrollment increase. We need a minimum of 10 full time students.

Town Attorney. Marti Whitmore reports on the O'Grady/Burnette litigation. Mrs. Whitmore filed the Motion to Approve the Easement Agreement, with the Easement Agreement and the easement conveyance as exhibits. The Motion requests that the Court approve the Easement Agreement as a settlement agreement in the case and requests the Court to retain jurisdiction until the Easement Agreement has been fully implemented. The Plaintiffs consented to the Motion. Mrs. Whitmore approved the proposed decree from the Plaintiffs which also references our Easement Agreement and also anticipate the Court's retained jurisdiction. The last task to be completed is that Dave Bulson needs to provide a new plat and mylar for the Plaintiffs to sign. Mr. Bulson wanted to update the plat to include the easement as agreed upon and surveyed. Mr. Bulson also thought it would save efforts later to update the ownership information. The title company has not been very prompt in responding with updated title information. Once the plat is ready for signatures, Mrs. Whitmore will get it to Ms. Marla Underrell's clients for them to sign and

then this matter will be finished. Of course, it will be necessary to get the other property owners to sign the plat as well and that will require additional work.

Water Court Case. The water judge signed the decree, so that matter is completed. The well right is now decreed as absolute, so no further diligence proceedings will be necessary.

Mrs. Whitmore says she still has not heard from the O'Neals, and need to follow up with a final notice that they need to either engage in the special use process to be approved for short term rentals or stop advertising and engaging in short term rentals.

An IGA with Dolores County for plowing is on the agenda. The IGA may be amended, expanded or terminated in the future.

Town Clerk. Town Clerk Linda Yellowman reports the Treasurers Report for December 2016 is in your packet. We are waiting for all the payments for December to come through and we will close out the year of 2016.

The Enterprise Bar and Grill has exchange hands. Mike Randall and his daughter Brandy will be doing business there. A transfer of ownership for liquor license will come before the Board.

Office will be closed Monday, January 16th, it's a holiday.

I put internet services on the agenda to see what we should do for services. I had talked to the Rico Telephone Company and they did say they are working on it and will get back to everybody as soon as they come up with some details.

Stephanie Roger's quarterly report was submitted.

Public Works. Dennis Swank's report was submitted. One of the town's vehicle is making some noise in the drive train and working on it. The other vehicle is working but the engine light comes on sometimes.

The water plant is working okay, running a little more water. There are some leaks.

Plowing a lot of snow and removed snow off Highway 145.

Water Consultant. Patrick Drew gave an update on the water system and stated everything is working well other than the winter issues.

Parks & Recreation. Zach McManus reports the ice rink liner failed and had to order another new one. Wyatt Craig is working hard.

Board of Trustees. Zach McManus mentioned that he talked to Sparks Plumbing about the boiler. They will bring a proposed bid to the Town.

Barbara Betts says she will not be at the next Town Board meeting in February but will attend by phone. Nicole volunteered to run the February meeting.

Geothermal Committee. Barbara Betts stated there is no report but they got a grant.

Grant Consultant. No update.

Old Business. An update on Bio Dome Septic Application – moved to New Business as Item 4.

New Business. Item 1. Discuss the Rico Center Grant. Nicole Pieterse reports the Rico Center will give an additional funds for Parks and Rec-\$35,000.00, \$30,000.00 for equipment upgrade and \$5,000.00 for the new town managers transition.

Item 2. Discuss the Town's Equipment. Keith Lindauer reports the Town will lease for one or two months an equipment from Honnen Equipment out of Durango for snow removal. CIRSA will be notified.


Item 3. Intergovernmental Agreement between the Town of Rico and the County Commissioners of Dolores County – Snow Removal. Town Attorney Marti Whitmore submitted an IGA for approval. Keith Lindauer made a motion to approve the Intergovernmental Agreement between the Town of Rico and the County Commissioners of Dolores County for snow removal. Nicole Pieterse seconded the motion. All voted in favor. CIRSA will be notified.

Item 4. An Update on Bio Dome Septic Application. Keith Lindauer gave a report about the Bio Dome Septic and his conversation with the State.

Item 5. Executive Session Pursuant to C.R.S. 24-6-402 (4) (f) for the Purpose of Discussion Regarding Personnel Matter. Nicole Pieterse made a motion to go into Executive Session pursuant to CRS 24-6-402 (4) (f) regarding personnel. Zach McManus seconded the motion. All voted in favor.

Out of Executive Session, the meeting was called back to order and no action was taken.

Barbara Betts made a motion to adjourn the meeting at 9:30 p.m. and seconded by Genevieve Yellowman. All voted in favor.


Linda Yellowman
Rico Town Clerk


Barbara Betts
Mayor-ProTem

RICO TOWN BOARD MINUTES

February 15, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Nicole Pieterse. Zach McManus made a motion to allow Ms. Pieterse run the meeting. Seconded by Keith Lindauer. All voted in favor.

Members Present. Barbara Betts/by phone, Keith Lindauer, Zach McManus/by phone, Nicole Pieterse and Genevieve Yellowman.

Appointment: Nicole Pieterse made a motion to appoint Sophia Kyriakakis and Stephen Roberts as Board of Trustees. Genevieve Yellowman seconded the motion. All voted in favor. Oath of Office was administered to Stephens Roberts by Town Clerk Linda Yellowman

Staff Present. Kari Distefano/by phone, Patrick Drew, Dennis Swank, Marti Whitmore and Linda Yellowman.

Guests Present. Jim Whitmore, Stephen Roberts, Sophia Kyriakakis, Brandy Randall, and Allyn Svoboda.

Approval of the Agenda. The agenda for February 15, 2017 was presented for approval. Town Clerk Linda Yellowman asked to add appointment of board members, Mountaintop's liquor license renewal and Transfer of Ownership liquor license between Joe Corey and Brandy Randall. Genevieve Yellowman made a motion to approve the amended agenda for February 2017 and seconded by Nicole Pieterse. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for January 18, 2017 were presented for approval. Genevieve Yellowman made a motion to approve the minutes as presented for January 18, 2017 and seconded by Zach McManus. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for February 2017 were submitted for approval. Town Clerk Linda Yellowman asked about Brian Lewis's bill, what fund should the bill be paid out of for snow removal. Boards' consensus was the General Fund. Genevieve Yellowman made a motion to approve the Monthly Bills for February 2017 as submitted. Seconded by Nicole Pieterse. All voted in favor.

Approval of the Treasurers Report. No Treasurers Report.

Public Comment. Allyn Svoboda was concern about the home explosion incident last month and mentioned emails about unattended propane tanks or not vented right. Suggestion was made to have this item on the agenda for some discussion.

Town Attorney. Marti Whitmore submitted her report.

Town Clerk. Town Clerk Linda Yellowman reports Stephen Roberts (Esteban) submitted a letter of intent for Board of Trustee.

The terms for Planning Commission members have expired as of December 31, 2016. The members are Mike Guskea, Mary Hagan, John Scarborough, Benn Vernadakis and Genevieve Yellowman. I will contact each of them and see who would like to stay on and also a vacancy notice will be posted.

The Town received a bill from the Telluride Fire Protection District, a copy of the bill is in your packet.

For your information, correspondences between CIRSA and Matt Johnston in regards to damages to his vehicle by a town equipment during snow plowing in January 2017.

Stephanie Rogers's quarterly report was submitted.

Town Manager. Nicole Pieterse introduced Kari Distefano.

Public Works. Dennis Swank reports they are looking for a leak and checking some water meters. Lots of snow and pushed snow banks back with the new loader and its going back on the 21st of February 2017. I need some more time with it. The town loader has some brake problems. It still works but have to take it slow with it. We don't use the blade sometimes, the snow is getting to heavy for it. I need some training units for distribution certified class. There will be a class in March at Rifle, CO.

Water Consultant. Patrick Drew reports the past month has been a challenge as the jet stream lined up and loaded the landscape with a thick layer of wet and heavy snow and ice. We are at 155% of average annual snowpack water content at this time in the Dolores River watershed.

On January 20th, we noticed a drop in tank levels. We found a significant amount of ice on the water tanks which causes variable readings on the pressure gauges at times, depending on the thermal gradients in the tanks. We turned up the well and the tank responded and filled back up.

The explosion in Piedmont caused a water leak on the night of 1/24/17. We addressed the Piedmont leak the next day in the morning by turning the leaky pipe off.

Since then, usage in town has gone from about 25 gpm to about 60 gpm. Total town water usage went from 40,000 gallons per day to 90,000 gallons per day, indicating a 50,000 gallon per day leak. The well produces 80 gpm. We are keeping up with the leak by running the well for 20 hours per day and giving it a 4 hour rest per day. The monthly well production has gone from 850,000 gallons per month to 1.8 million gallons in January, and this month we are on track for almost 3 million gallons.

We have looked all over town for a leak but the snow pack is thick in many areas and the leak is not surfacing. We have begun to dig out the meter registers to try and help find where the water may be going but do not have any conclusions yet. We have listened to the fire hydrants and a few services that were suspect with leak detection equipment, without hearing any major leaks worth investigating further. We have also discussed the next steps in case the leak gets worse or our supply becomes compromised. We are sustaining water services with the leak, but finding the leak is becoming a priority. Snow melt off and sheet flow further complicate our efforts.

Other options for solutions to this problem include: digging up mainline valves and beginning to isolate portions of town to find the leak, hiring a professional leak detector to come in with better

equipment and bringing the Silver Creek Treatment plant online to supplement water supply in case of need.

Parks & Recreation. Zach McManus reports the ice rink is covered with snow. The snowmobile is repaired and back to grooming the trails.

Board of Trustees. Keith Lindauer brought up an issue regarding Rico Fire Protection which he would like to have it on the March agenda.

Geothermal Committee. No report.

Grant Consultant. No report.

Old Business. Item 1. An update on Bio Dome Septic Application. Nothing new to report.

New Business. Item 1. Discuss Winter Parking on Main Street. Barbara Betts reports that signs will be posted on Main Street in regards to parking hours. Parking is an issue. Keith Lindauer stated the town owns some property down by the shop, should consider a parking place. The parking issue will be continued to next month's meeting for further discussion.

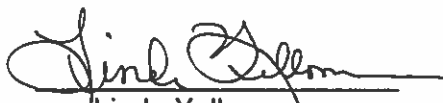
Item 2. Consulting Services Agreement between Town of Rico and Ruth Heffron. Marti Whitmore says the consulting service agreement was emailed to Ms. Heffron for review and did not hear back. With no further discussion, Keith Lindauer made a motion to approve the consulting services agreement between Town of Rico and Ruth Heffron. Seconded by Nicole Pieterse. All voted in favor.


Oath of Office was administered to Sophia Kyriakakis.

Item 3. Mountaintop Liquor License Renewal/Gary Turner. Town Clerk Linda Yellowman said everything is in order and recommends approval. Keith Lindauer made a motion to approve renewing the liquor license for Mountaintop. Seconded by Genevieve Yellowman. All voted in favor.

Item 4. Transfer of Ownership/The Metropole-dba-The Enterprise Bar & Grill Liquor License/Brandy Randall. Town Clerk stated everything is in order and recommends approval. Keith Lindauer made a motion to approve the transfer of ownership liquor license from Joe Corey to Brandy Randall doing business as the Enterprise Bar and Grill. Seconded by Zach McManus.

Keith Lindauer made a motion to adjourn the meeting at 8:30 p.m. and seconded by Genevieve Yellowman. All voted in favor.


Linda Yellowman
Rico Town Clerk


Nicole Pieterse
Board of Trustee

RICO TOWN BOARD MINUTES

March 15, 2017

The Regular Town Board meeting was called to order at 7:03 p.m. by Barbara Betts.

Members Present. Barbara Betts, Sophia Kyriakakis, Keith Lindauer, Zach McManus/by phone, Nicole Pieterse, Stephen Roberts and Genevieve Yellowman.

Staff Present. Kari Distefano, Patrick Drew, Marti Whitmore and Linda Yellowman. Absent was Dennis Swank.

Guests Present. Erin Sweet, Jim Whitmore, and Ruth Heffron.

Approval of the Agenda. The agenda for March 15, 2017 was presented for approval. Grant Writer was added to the agenda under Staff Report. Keith Lindauer made a motion to approve the amended agenda for March 15, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for February 15, 2017 were presented for approval. Genevieve Yellowman made a motion to approve the minutes as presented for February 15, 2017 and seconded by Keith Lindauer. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for March 2017 were submitted for approval. Keith Lindauer made a motion to approve the Monthly Bills for March 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. Nicole Pieterse made a motion to approve the February 2017 Treasurers Report as submitted. Seconded by Barbara Betts. All voted in favor.

Public Comment. None.

Town Attorney. Marti Whitmore submitted her report. O'Grady/Burnette litigation. The court has entered the decree and granted the Town's motion to retain jurisdiction, pending completion of all the remaining requirements. The only thing that still needs to be done is to record the easement with the County, and for O'Grady and Burnette to sign the revised/updated plat. Mrs. Whitmore is having some difficulty getting action on the plat, so will spend time this month in nudging Dave Bulson and the title company.

Monica O'Neal contacted me and should be submitting a special use permit application shortly for their STR.

Mrs. Whitmore says she has been working with Eric Saunders to answer questions regarding Lot 8R, Block 25 – Hancock. A prospective buyer is interested in the lot, but there are quite a few questions to answer and some challenges for development. Linda Yellowman has been very helpful with research.

Eric Saunders talked about the property at Hancock Street. Kari Distefano will get in touch with him later.

There have been no traffic tickets, so court was cancelled in February, waiting to hear about March.

Town Clerk. Town Clerk Linda Yellowman reports the following members would like to stay on: Mike Guskea, John Scarborough, Benn Vernadakis and Genevieve Yellowman. I have not heard from Mary Hagan.

Town Marshal Tom Halper's report was submitted.

Public Works. Dennis Swank's report was submitted. The water leak was hard to find with the bad weather, we found it at Argentine Street, one of the parks water service was leaking, dug it out and repaired it. We closed the street off to fix the road. The explorer is having some problems, broken door handle and electrical. We have the other explorer chained up to make it up to the water tanks. This month I need to take some time off to go to Rifle, CO to take a class for distribution. This class is March 16, 2017. I will miss the Town Board meeting on March 15th due to my mother's birthday.

Water Consultant. Patrick Drew reports we have found a couple of leaks in the system and shut off flow to repair them in the past month. After extensive efforts from Dennis Swank and Dylan Robertson to expose and operate valves through the system, we identified a leak on the service to the park. We notified and advised customers of outages beforehand and then on March 3, 2017, we repaired the leak to the service.

We continued to monitor the tanks and realized that there was probably still another leak in the system although much less. We conducted further surveys and tests to end up finding a leak in the alley below Commercial St. This one was on a service going to a yard hydrant. It probably was bent over during the snow removal efforts and then buried in snow. It is shut off for now with intentions of fixing it when the snow melts further.

We are now back to minimal usage on the system which is 25 gpm demand and things seem tight and efficient. Still lots of clean up from deep icy snow pack as things melt out.

State compliance inspector and sanitary survey evaluation is coming up on March 27, 2017 when KC Kay from Colorado Water Quality Control Division out of Grand Junction is scheduled to review and inspect water tanks, well and compliance records to evaluate conditions and make suggestions on further improvements to overall water operations.

Parks & Recreation. Zach McManus reports that Stephen Roberts is hired as the trail groomer. Mr. McManus mentioned that he attended the trails alliance and will attend another meeting on the 23rd of March.

Board of Trustees. Keith Lindauer brought up the courthouse roof, the courthouse building and the town shop. Mr. Lindauer stated the courthouse should be the first priority to get some maintenance done. The town also needs to look into a new shop built.

Geothermal Committee. No report.

Grant Consultant. Ruth Heffron reports there are grant opportunities. Suggested from the Board a priority list.

Old Business. Item 1. Discuss Winter Parking on Main Street. Continue to next month's agenda meeting.

Item 2. 2017 Budget Correction/Amendments. Erin Sweet informed the Board that she found an error in the budget and has been corrected. Nicole Pieterse made a motion to approve the 2017 Budget as corrected. Keith Lindauer seconded the motion. All voted in favor.

New Business. Item 1. Discuss Propane Safety for Winter. A brief discussion was held and suggested to bring it back up in the fall. Comment was made to possibly flag the propane tanks for the winter. Dolores County Emergency Management Todd Parisi is willing to come back to Rico and assist the Town with some emergency management.

Item 2. Request for Water Engineers Proposals. The two proposals were submitted and briefly discussed. The request for water engineer's proposals was referred to the Town Manager Kari Distefano for review.

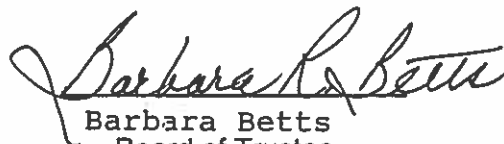
Item 3. Planning Commission Appointment. Town Clerk Linda Yellowman mentioned the following members would like to stay on Planning Commission: Mike Guskea, John Scarborough, Benn Vernakakis and Genevieve Yellowman. Nicole Pieterse made a motion to appoint the 4 listed to Planning Commission. Keith Lindauer seconded the motion. All voted in favor.

Item 4. Executive Session: Pursuant to C.R.S. 24-6-402 (4) (f) for the Purpose of Discussion Regarding Personnel Matters. No executive session.

Genevieve Yellowman made a motion to adjourn the meeting at 9:00 p.m. and seconded by Keith Lindauer. All voted in favor.



Linda Yellowman
Rico Town Clerk



Barbara Betts
Board of Trustee

RICO TOWN BOARD MINUTES

April 19, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Barbara Betts.

Members Present. Barbara Betts, Keith Lindauer, Zach McManus/by phone, Nicole Pieterse, Stephen Roberts and Genevieve Yellowman. Absent was Sophia Kyriakakis.

Staff Present. Kari Distefano, Patrick Drew, Marti Whitmore, Dennis Swank and Linda Yellowman.

Guests Present. Jim Whitmore, Brian Herndon and Greg Anderson.

Approval of the Agenda. The agenda for April 19, 2017 was presented for approval. Genevieve Yellowman made a motion to approve the agenda for April 19, 2017 and seconded by Keith Lindauer. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for March 15, 2017 were presented for approval. Nicole Pieterse made a motion to approve the minutes as presented for April 15, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for April 2017 were submitted for approval. Keith Lindauer made a motion to approve the Monthly Bills for April 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. Keith Lindauer made a motion to approve the March 2017 Treasurers Report as submitted. Seconded by Nicole Pieterse. All voted in favor.

Public Comment. Brian Herndon talked to the Board that he would like to go into ice cream business.

Town Attorney. Marti Whitmore submitted her report. As stated in her letter of resignation, this is her last month as Town Attorney, although she will certainly be available to assist in May if desired. Mrs. Whitmore will provide the Town manager with a memo regarding pending and completed matters, along with pertinent copies of documents and files.

Marla Underell was recording the easement and easement agreement. Mrs. Whitmore says she has not yet received copies with the reception numbers. Dave Bulson is waiting for this information before finalizing the amended plat. It needs to be completed in order for Ms. Burnette and Mr. O'Grady to sign the plat as required by the agreement and decree in the litigation. Mrs. Whitmore will follow up with Marla Underell to see where the documents are, and will send the information to Mr. Bulson as soon as she receives it.

Monica O'Neal contacted me and agreed to submit a special use permit application for their STR. Mrs. Whitmore has not received anything from her. In addition, other STRs will need to renew.

Mrs. Whitmore says she has drafted a memo on propane tanks, along with a draft resolution. The Board needs to decide how it wants to proceed.

Town Clerk. Town Clerk Linda Yellowman stated she has nothing to report.

Deputy Sheriff Stephanie Roger's report was submitted.

Town Manager. Kari Distefano submitted three proposals for town attorney. For Water and Water/Wastewater Treatment analysis. A brief discussion was held and agreed to publish the proposal for town attorney.

Ms. Distefano will start May 15th.

Public Works. Dennis Swank's report was submitted. The staff found a water leak in a water meter, the non freeze hydrant was broken and needs to be repaired. Did some plowing in Town and Highway 145 and moved some tree that fell down. The loader that the Town have rented will be sent back this month and thank you, it worked out great.

The class in Rifle was great, the drive was long to get some training unit. I need some more training unit one class in May at Grand Junction or looking for one in Durango.

The courthouse septic is caving in. Greg Anderson and Pat Drew looked at it and may have a way to repair it or it may be a big problem, we will have more information at the April meeting.

A lot of water meter poles and meter readout are broke, we are working on them. Serviced all the town equipment and the two Ford Explorers are working okay.

Water Consultant. Patrick Drew reports water usage is way down with repair of leaks. We are down to daily average flow of 18 gpm. That is only 26,000 per day for the whole town. Dennis Swank is fixing meter registers that got hit with snow removal. There will be other repairs to be scheduled for summertime operating and maintenance activities.

On March 27, 2017, Casey Kay from CDPHE came for an informal site inspection and familiarization of well house. Dennis, Dylan and I met him at the well house and he was very accommodating and full of good information on best management practices and procedures. We have taken his recommendations on directional flow arrow markers and he was impressed with the development of the tank inspection plan, system mapping and backflow program as well as condition of facilities considering the environmental challenges faced this winter.

We have developed a tank inspection plan to evaluate the condition and maintenance of the 3 100,000 gallon water storage tanks on the hill at the Silver Creek Treatment House. After evaluation of the tanks, we noticed moderate rusting and failure of welds on Tank #1 which will need to be addressed this summer by taking the tank off-line for a one week period. The other tanks will need to be inspected by professional divers this summer and documented

The Town Hall septic tank was noticed to be sinking into the ground in front of Town Hall along the sidewalk. Dennis Swank is familiar with the location of the tank and believes that is the location of the cesspool. The stability of the large blue spruce tree and integrity of the foundation of the building are of concern. We had Greg Anderson give us a professional engineer's opinion which we will follow up on with evacuation and uncovering of the tank, pumping of the septic tank, further inspection and recommendation of a short term and longer term solution. This work will be done when weather conditions and snowmelt improve a little more. May will probably be a good time to get in the ground.

Parks & Recreation. Zach McManus reports about the town cleanup and getting with Waste Management and Belt Salvage. Cleanup day will be in June again.

Board of Trustees. Nicole Pieterse gave an update on the Rico Trails Alliance and moving forward.

Geothermal Committee. Barbara Betts reports the geothermal group will be coming again this summer.

Grant Consultant. Suggestion was made to have Ruth Heffron submit a monthly report.

Old Business. None

New Business. Item 1. Discuss Public Work's 2017 Budget. A discussion was held regarding an assistant help. Comment was made that this can be dealt with when Ms. Distefano starts to work next month.

Item 2. Discuss Southwest Transportation Planning Region's 2017 Dues. Town Clerk Linda Yellowman asked if the Board would like to pay the 2017 dues for Southwest Transportation Planning Region. With no further discussion the Board agreed to not pay the 2017 dues.

Item 3. Request for Proposal for a Town Attorney. Was brought up and discussed under Town Managers report.

Item 4. Request for Proposal for Wastewater Treatment Analysis. Was brought up and discussed under Town Managers report.

Item 5. Request for Proposals for Water and Wastewater Systems Analysis. Was brought up and discussed under Town Managers report.

Item 6. Executive Session: Pursuant to C.R.S. 24-6-402 (4) (f) for the Purpose of Discussion Regarding Personnel Matters. Barbara Betts made a motion to go into executive session for personnel matters and invite Kari Distefano. Nicole Pieterse seconded the motion. All voted in favor.

Out of executive session, the meeting was called back to order and there was no action taken.

Barbara Betts made a motion to adjourn the meeting at 9:00 p.m. and seconded by Genevieve Yellowman. All voted in favor.


Linda Yellowman
Rico Town Clerk


Barbara Betts
Board of Trustee

RICO TOWN BOARD MINUTES

May 17, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Barbara Betts.

Members Present. Barbara Betts, Sophia Kyriakakis/by phone, Nicole Pieterse, Stephen Roberts and Genevieve Yellowman. Absent was Keith Lindauer and Zach McManus.

Staff Present. Kari Distefano, Patrick Drew, Dennis Swank and Linda Yellowman.

Guests Present. Lyman Hamblin and Jim Whitmore.

Approval of the Agenda. The agenda for May 17, 2017 was presented for approval. Town Manager Kari Distefano asked to add the proposals for water and sewer. Genevieve Yellowman made a motion to approve the agenda as amended for May 17, 2017 and seconded by Nicole Pieterse. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for April 19, 2017 were presented for approval. Barbara Betts made a motion to approve the minutes as corrected for April 19, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for May 2017 were submitted for approval. Barbara Betts made a motion to approve the Monthly Bills for May 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. Nicole Pieterse made a motion to approve the April 2017 Treasurers Report as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Public Comment. Lyman Hamblin stated the 2016 audit went very well. Everything was in order and did not have any problems completing the audit.

Town Attorney. None.

Town Clerk. Town Clerk Linda Yellowman says that Alex Steele applied for a liquor license at the coffee shop. Everything is in order and it's on the agenda for approval.

Ruth Heffron said she has nothing to report and she will be back in Rico in June.

The auditor will be here May 15th to start the 2016 audit. Any Board member can come by and say hi or meet him.

The floor in the office across from me is finished. I think Kari starts Monday. We will help set up the desks and files when she comes. We will need some help, if you're available, come by.

Just to give you heads up, the Street Fund budget is not looking good and we are not half way into the year. I don't know what we can do other than cut back on spending. The April payment for the loader rental to Honnen Equipment is \$4,970.50.

We put a lien on Stanley Foster's property for the nonpayment of water tap and monthly water payment back in November of 2014 with Dolores County Treasurer. The balance for the tap was \$2,148.46 and the monthly water bill was \$8,918.93 at that time. The County Treasurer informed me the property tax has been paid and they collected \$11,067.39. So I will write a check from the General Fund to Water Fund for the amount of \$11,067.39.

The Dolores County Commissioners will be meeting in Rico on June 5, 2017, the meeting starts around 10:00 am.

The Monthly Report from Town Marshal Tom Halper was submitted.

Town Manager. Kari Distefano reports on the River Corridor matters, she spoke with Dave Bulson about the plat so the Kevin O'Grady and Linda Burnette can sign the plat.

Ms. Distefano reports she will meet be meeting with Joe Croke in regards to his subdivision plans.

There were three applicants who applied for the position of town attorney. Ms. Distefano stated she will set interviews with the applicants.

Collecting some information with the owner of Hancock Subdivision in regarding to institutional control ordinance.

Will get information for grants from Ruth Heffron.

Public Works. Dennis Swank's report was submitted. The septic tank at the courthouse has been repaired and a new lid.

Fixing meter poles and remote readouts. The meter poles with readout are not available any more. Working on the water tanks and fixing air vacuums values at the well. The town had a CDPHE site inspection on May 9, 2017. I will do training units for distribution operator license on May 18, 2017 in Durango.

Cleaning up the town park and putting up the ice rink. The snowmobile and the groomer are stored in the town shed and town shop.

Fixing the potholes on the streets. Took chains off the grader and blading some streets.

One water meter had 92 thousand gallon of water. The leak was on the owners' property and they have been contacted.

My family has some health problems that I need to attend too. If there are any problems, Dylan Robertson or Pat Drew can be contacted.

Water Consultant. Patrick Drew reports in the past month, we have put a new lid on the septic tank for the Town Hall. Dennis Swank and Dylan Robertson completed the work while I was in and out to inspect and document the temporary emergency repair of the structure. Mr. Drew updated the board on the progress of the project and they were available to authorize the repairs following our recommendations. The Reg 43 revisions have just come out and are scheduled to go into effect by the end of June. There may be some revisions that the town has to make to its ordinance to reflect the new policies.

We had a sanitary survey with the State inspector from the CDPHE office in Grand Junction on May 9, 2017, Tuesday. He was impressed with our water program and happy that we had taken care of a couple of punch list items that he had mentioned during his informal inspection about a month ago. He did not issue any violations but did advise us to update our monitoring plan to better illustrate the sampling activities that we are required to complete to assure optimal water quality is delivered to the taps of our customers. He had some interesting insights to the water supply issues that we are faced with in determining the long term growth and supply quantities that we should plan for.

Mr. Drew is very excited to welcome Kari Distefano on board and eager to spend some time sharing the intrinsic knowledge of the water system that I have picked up over the last 6 months.

Parks & Recreation. No reports.

Board of Trustees. None.


Geothermal Committee. Barbara Betts reports the geothermal group will be here for two weeks in June 2017.

Grant Consultant. None.

Old Business. 1. Report on the Proposals for Water and Sewer Analysis. Ms. Distefano let the Board know that both proposals for water and sewer will be advertised together.

New Business. Item 1. Approval of the new Liquor Application for Tamosan & Co. for Alex Steele. Town Clerk Linda Yellowman says everything is in order and recommends approval. With no further discussion, Nicole Pieterse made a motion to approve the new liquor application for Tamosan & Co. for Alex Steele. Barbara Betts seconded the motion. All voted in favor.

Stephen Roberts made a motion to adjourn the meeting at 8:00 p.m. and seconded by Genevieve Yellowman. All voted in favor.


Linda Yellowman
Rico Town Clerk


Barbara Betts
Board of Trustee

RICO TOWN BOARD MINUTES

June 29, 2017

The Regular Town Board meeting was called to order at 7:08 p.m. by Zach McManus.

Members Present. Barbara Betts, Sophia Kyriakakis, Keith Lindauer, Zach McManus, Nicole Pieterse, Stephen Roberts and Genevieve Yellowman.

Staff Present. Kari Distefano, Patrick Drew, Dennis Swank and Linda Yellowman.

Guests Present. Jim Gregg, Allyn Svoboda, Scott Livesay, Derek Padilla/Forest Service, Heather Knox, Florence Ezell and David Kunz.

Approval of the Agenda. The agenda for June 29, 2017 was presented for approval. Town Clerk Linda Yellowman asked to add 2 temporary permit (90 days) for The Enterprise and Mountaintop Liquor Store while their liquor application is still being reviewed by the State. Nicole Pieterse would like to add Southwest Colorado Council of Government appointment. Also add Growing Water Smart. Genevieve Yellowman made a motion to approve the agenda as amended for June 29, 2017 and seconded by Barbara Betts. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for May 17, 2017 were presented for approval. Barbara Betts made a motion to approve the minutes as submitted for May 17, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for June 2017 were submitted for approval. Barbara Betts made a motion to approve the Monthly Bills for May 2017 as submitted. Seconded by Stephen Roberts. All voted in favor.

Approval of the Treasurers Report. Keith Lindauer made a motion to approve the May 2017 Treasurers Report as submitted. Seconded by Nicole Pieterse. All voted in favor.

Public Comment. Derek Padilla from the Forest Service gave an update on the Travel Management Plan Watershed. The 2015 comments has not changed and no additional comments. The deadline for additional comments is July 7, 2017.

Heather Knox briefly talked about green lights (led bulbs). Ms. Know would like the Town of Rico to participate in the program. Nicole Pieterse recalls that the Board decided not to participate at one of their meetings.

Town Attorney. None.

Town Clerk. Town Clerk Linda Yellowman stated she has nothing to report.

Town Manager. Kari Distefano reports that the Town Marshal's vehicle is broken down. Will contact San Miguel and see if they might have a vehicle also Dolores County has been contacted. Mrs. Distefano stated her report is all under New Business.

Public Works. Dennis Swank reports that he is working on water meters, some are not working right. We had to turn off the main water line and dig it up to fix a valve on one of the water meters and flush out the main line. The water plant ran a very low water usage this month but summer is here and no rain so the usage is coming up very fast.

Working on the town park, we cut the grass and the fence was pulled down from the winter snow and it was hard to get it back up. We are watering the new grass that the fire department put down.

We have 10 lead and copper samples going to be tested this month. Worked with the Enterprise Bar repairing their septic problem. Working on the Mill Road, putting some gravel down in bad places and digging up some rocks. Will also check out Piedmont Street.

My family are doing okay for now, thanks for the time off. I'm going to take a vacation July 1 through 9, working for the Fire Department and family.

Water Consultant. Patrick Drew gave an update on the water system.

Parks & Recreation. Zach gave a brief report about the sheds on Silver Street that the Town owns and the winter equipment are stored there. The Town Cleanup went well and next year we will get a bigger dumpster.

Board of Trustees. Sophia Kyriakakis questioned the unregistered vehicles in town. Other issues brought up were junks being left at the old Galloping Goose building and the trails operation for this winter.

Keith Lindauer would like the town to move forward about getting a grant from Colorado Historical Society for the courthouse. The town shop building needs a lot of work also and would like to keep that on the agenda.

Geothermal Committee. Barbara Betts reports the geothermal group cancelled their trip to Rico in June 2017 and will reschedule later this summer.

Grant Consultant. None.

Old Business.

New Business. Item 1. Temporary 90 days permit from the Town for The Enterprise. Town Clerk Linda Yellowman stated that the State is very behind and asked that the Town issue a 90 day temporary permit for selling of liquor. Barbara Betts made a motion to approve a 90 days temporary permit for The Enterprise. Seconded by Keith Lindauer. All voted in favor.

Item 2. Temporary 90 days permit from the Town for Mountaintop Liquor Store. Town Clerk Linda Yellowman also suggested a 90 days temporary permit for Mountaintop Liquor Store. Keith Lindauer made a motion to approve a 90 days temporary permit for Mountaintop Liquor Store. Seconded by Nicole Pieterse. All voted in favor.

Item 3. Southwest Colorado Council of Government Appointment. Nicole Pieterse made a motion to appoint Kari Distefano to serve on behalf of Rico on Southwest Colorado Council of Government and seconded by Keith Lindauer. All voted in favor.

Item 3. Growing Water Smart. Nicole Pieterse would like to have Kari Distefano attend the Growing Water Smart seminar in September 2017. Suggestion was made to research first and go from there. Zach McManus made a motion to authorize Mrs. Distefano to apply for the seminar and seconded by Keith Lindauer. All voted in favor.

Item 4. Rico Town Park Sod Approval. Town Manager Kari Distefano reports the Rico Fire Protection District bought sod for the town park and would like to be reimbursed. Discussion was held regarding the half pipe was damaged. Comment was made to reimburse the Rico Fire Protection District with the condition that the Fire Department supply volunteers to help repair the half pipe skateboard structure that was damaged. The half pipe skateboard structure was funded by a grant from the Rico Center. Keith Lindauer made a motion to reimburse the RFPD for sod from the Conservation Trust Fund with the conditions as mentioned. Barbara Betts seconded the motion. All voted in favor.

Item 5. Update on Website Progress. Town Manager Kari Distefano stated that Ben Steele has set up emails so that they use the .gov extension. Mr. Steele also set the site up so that we can add information and pages. Mrs. Distefano says as soon as she gets a chance, she will start adding information.

Item 6. Discussion of New Boiler for the courthouse. Town Manager Kari Distefano reports the boiler in the courthouse is failing and understands from Sparks Plumbing, the company that has been working on it, that it has been problematic for a while. In an effort to avoid a crisis when we really need the heat, she would like to replace it this summer. She has requested bids from a couple of companies including Sparks Plumbing. Would like to get three bids but it seems as though the heating and plumbing companies are busy and may not be able to get three. Funding for the replacement will have to come from our reserve. We have reserve money beyond what is required by law in this fund and do not see any reason to put this off. Mrs. Distefano is requesting approval from the Board of Trustees to use reserve funds to replace the courthouse boiler.

Item 7. Discussion of Propane Tanks. Fraley propane has in their user's agreement, a requirement that propane tanks be marked with PVC supplied by Fraley and cleared of snow and anything else that might accumulate around a tank making it unsafe or inaccessible. The problem is that people think that the PVC is ugly and they remove it. Further not everyone is conscientious about keeping their tanks clear of snow in the winter. Mrs. Distefano recommends that we discuss enacting an ordinance that would require homeowners that have operational propane tanks to keep them marked and free of snow and other debris. If they fail to do so, the town will mark and shovel or remove other debris at the owner's expense. Owners that can prove that their propane tanks are off during the winter would be exempt from the shoveling requirements.

Item 8. Discussion of Requests for Proposals for water and sewer. Water---Town Manager Kari Distefano says she has spent a great deal of time since our last meeting reviewing existing documents and considering the best way to approach the requests for proposals for the Town of Rico water and sewer issues. Having read and evaluated these documents to the best of my ability. I have come up with the following analysis and recommendations.

The North Rico Well Field is the system that is currently being used to supply the town with water. This well, based on the settlement between Rico and the Dolores Water Conservancy District, has rights to .178 cfs, which equated to 80 gallons per minute or 3.5 million gallons per month for uses including "municipal and industrial, including domestic, commercial, irrigation and recreational uses. The decree for the Silver Creek diversion point allows the Town of Rico 0.28 cfs (cubic feet per second) with an additional 2.72 cfs being conditional. This water right looks

good on paper, however, unfortunately it does not always perform at that rate particularly during drought years. Also this system is currently offline. Due to changes in the Colorado Department of Health and Environmental regulations regarding filtration of surface water, this system is no longer in compliance and is being used only as a backup should the well fail. Given this set of circumstances, I believe that with respect to water the best course for the town to take would be to issue a request for proposals for an engineering firm to supply the town with a plan and cost estimate for upgrading the Silver Creek System. Based on the estimate, we could begin exploring funding possibilities.

Sewer. Town Manager Kari Distefano reports in December of 1999, Rothberg, Tamburini and Winsor produced a 201 wastewater facilities plan for the Town of Rico. This document was comprised of an existing conditions analysis with hazard and constraint mapping by Chris Wilbur, an estimation of future conditions that reflected the goals and objectives of the 1996 Rico Regional Master Plan, a description of wastewater collection and treatment and an assessment of treatment alternatives provided by Goff Engineering and Surveying. In 2006, the Town of Rico commissioned another wastewater facility analysis. Souder, Miller and Associates based in Cortez produced another document. Essentially it covered the same ground but this analysis was more comprehensive.

It has become increasingly apparent to me over the course of the last several weeks that the lack of a central sewer system is inhibiting our ability to thrive as a community. Aside from the increased level of Colorado Department of Health and Environment's scrutiny of on-site waste systems. Having a central sewer system at least for the main street commercial center is discouraging investment at a time when most of Colorado has been booming.

On June 14, 2017, I met with Duane Dale, the USDA representative for our area to discuss possibilities for the funding of a central sewer system. If we want to pursue this possibility, we will need a revised Preliminary Engineering Report that meets their requirements. Based on that report, the USDA will consider some combination of grants and loans. The Town does have a Sewer Fund set up for sewer and the fund currently holds \$203,580. The USDA seems to discourage the phasing of systems. There may however be some more creative approaches. If we create a metro district around the central core instead of using the Sewer Fund, we may be able to phase the project by gradually extending the metro district beyond that central core. Funding would still be difficult but it is worth exploring various possibilities. While we have two Preliminary Engineering Reports, both are out of date and the USDA requires that they be not more than six months old. Mrs. Distefano is recommending that we issue requests for proposals for an updated PER that meets the USDA requirements. It was decided to move forward with it.

Item 9. Planning Commission Alternate Appointment: Mary Hagan. Zach McManus made a motion to appoint Mary Hagan as the alternate for Planning Commission. Seconded by Keith Lindauer. All voted in favor.

Item 10. Approval of the 2016 Audit. Nicole Pieterse made a motion to approve the 2016 Audit for the Town of Rico. Seconded by Barbara Betts. All voted in favor.

Item 11. Executive Session: Pursuant to C.R.S. 24-6-402 (4) for the Purpose of Discussion Regarding Personnel Matters. Nicole Pieterse made a motion to go into executive session at 9:15 p.m. and seconded by Keith Lindauer. All voted in favor. Out of executive session at 10:00, the meeting was called back to order and no action was taken.

Item 12. Discussion of Contracts and Approval: Ben Steele-Web Site Development, Ruth Heffron-Grant Writing, Tyler Lapp-Building Inspector and Patrick Drew-Water System Manager.

With no discussion, Zach McManus made a motion to approve the Contracts for Ben Steele-Web Site Development, Ruth Heffron-Grant Writing, Tyler Lapp-Building Inspector and Patrick Drew-Water System Manager. Barbara Betts seconded the motion. All voted in favor.

Zach McManus made a motion to adjourn the meeting at 10:00 p.m. and seconded by Genevieve Yellowman. All voted in favor.

Linda Yellowman
Rico Town Clerk

Zach McManus
Board of Trustee

RICO TOWN BOARD MINUTES

July 19, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Barbara Betts.

Members Present. Barbara Betts, Sophia Kyriakakis, Keith Lindauer, Nicole Pieterse, and Genevieve Yellowman. Absent was Zach McManus and Stephen Roberts.

Staff Present. Kari Distefano, Patrick Drew, Dennis Swank and Linda Yellowman.

Guests Present. Ruth Heffron, Florence Ezell, Larry and Jill Carver.

Approval of the Agenda. The agenda for July 19, 2017 was presented for approval. Town Manager Kari Distefano requested to add an executive session regarding personnel. Sophia Kyriakakis made a motion to approve the agenda as amended for July 19, 2017 and seconded by Keith Lindauer. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for June 29, 2017 were presented for approval. Genevieve Yellowman made a motion to approve the minutes as corrected for June 29, 2017 and seconded by Keith Lindauer. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for July 2017 were submitted for approval. Keith Lindauer made a motion to approve the Monthly Bills for July 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. Keith Lindauer made a motion to approve the June 2017 Treasurers Report as submitted. Seconded by Barbara Betts. All voted in favor.

Public Comment. Florence Ezell brought up there were 5 tents, 8 vehicles and 1 traveling vehicle around 4th of July on Commercial Street.

Town Attorney. None.

Town Clerk. Town Clerk Linda Yellowman reports that the Dolores County has given the Town a vehicle to use for attending meetings. We will pick it up the next time we're in Dove Creek.

FYI. The Rico Center will use the courthouse for their meeting on July 20th at 6:30 p.m.

The courthouse will be used daily, the week of July 31st through August 4th for a writing workshop by Larry Carver.

Town Manager. Kari Distefano stated her report is all under New Business.

Public Works. Dennis Swank reports the water plant usage is high with no rain and the water meters is showing that the town is using the water. Dylan Robertson cut the grass at the town park and cleaned it up for the July 4th weekend. Worked on Mill and Piedmont road by putting some gravel down on some bad spots. The Town's insurance CIRSA stopped by and check the town building and town park, he will send the town a report with recommendations. The staff is

looking into repairing the Dresser loader and John Deere blade. Also checking into a new equipment. The highway department has some equipment that may help the town.

Water Consultant. Patrick Drew gave an update on the water system. Collecting more info on water conservation measures. Lead and Copper results were compiled with all results below action threshold. Conference on Water Supply and Planning in Keystone in September, assembling team. Website progress needs to happen soon so that we are able to disseminate info to the public concerning water issues.

Parks & Recreation. No report.

Board of Trustees. Keith Lindauer asked where the agenda is being posted for Rico Center's meetings. Comment was on the website.

Geothermal Committee. Barbara Betts reports the geothermal group will be here the first week in September 2017.

Grant Consultant. Ruth Heffron gave an update on grants that are available. Courthouse will be a priority and will go through the Colorado State Historical Society. The playground bedding will be GOCO grant. Looking into sewer grant with DOLA.

Old Business.

New Business. Item 1. Discussion of Dust Retardant. Town Manager Kari Distefano stated she had a number of complaints regarding dust. It is my understanding that in the past, there have been applications of dust retardants but they were not planned for this year. We enclosed a letter in the water bills telling homeowners and occupants that I would bring up the subject of dust retardant at the July 19th meeting. I have also had some feedback from residents that objected to the application of magnesium chloride. There are legitimate downsides to dust retardants including detrimental effects on vegetation. There is also a significant expense associated with the applications. Based on the last bill, the cost would be around \$7000. There are options, one being to target certain high use streets and avoid applying it close to the river. Another option would be to talk to Dolores County about borrowing a water truck. Suggestion was made to look into a water truck and get water to the town shop.

Item 2. Discussion of Board of Trustee's comments on the USFS Travel Management Plan. Town Manager Kari Distefano asked if there are any changes or addition to the travel management plan. Suggestion was made to have the town manager send a letter focusing mostly within town. Keith Lindauer made a motion to write a letter to USFS and seconded by Sophia Kyriakakis. All voted in favor.

Item 3. Discussion of Budget Reserve Policy and Finance Committee for the upcoming budgetary process. It was suggested at the last meeting that the Town of Rico should have a reserve policy. Many municipalities maintain a six month reserve, however, since our budget is so small, I would recommend a policy that would retain enough in reserve to fund town operations for one year which would be approximately \$326,000. At the end of last year, the project ending reserve balance was \$995,000. We should begin working on next year's budget next month. I am looking for volunteers for the finance committee.

Item 4. Discussion of Opting out of Colorado Senate Bill 52. This bill prohibits local governments from providing broadband or funding broadband without a local vote. The bill requires that local

government also obtain approval from voters to engage in broadband partnerships. Further, it limits the ability of local governments to provide free internet services to community centers and libraries. The intent of this bill was to prevent municipalities from competing with the private sector. Many communities in the area including Durango, Montrose, Delta and Telluride have opted out of this bill. Opting out would require a ballot initiative but it could be done in the next election. The Colorado Municipal League has provided an "Opt-Out Kit" that offers local governments a template for local governments wishing to opt out of SB 152 as well as many examples of the ballot language used by other communities. Southwest Council of Governments has suggested that Rico opt out.

Item 5. Discussion of CIRSA Recommendations and the Adoption of Standard Operating Procedures for the Town Marshall, Safety Policies for Public Works and Updating the Personnel Handbook to Include Harassment. We have received feedback from Larry Cardamore of CIRSA regarding Rico's Annual Loss Review. Our 2017 score is 56. If we implement his suggestions and elevate our score, we could be eligible for credits that would reduce our insurance costs. The Safety Action Plan includes the following: 1. Update the personnel handbook to include harassment. 2. Adopt safety policies for the Police Department. 3. Adopt safety policies for the Public Works Department. 4. Conduct harassment training. Mr. Cardamore has kindly provided the town with language for harassment policies and safety policies. Town Marshal Tom Halper currently operates under the Town of Telluride's Marshalls Dept. Policy and Procedures which would fulfill the requirement should we adopt the same policies. As soon as we have hired an attorney, we will find out if Telluride's Marshalls Dept. Policy and Procedures can be adopted by reference. Our current personnel manual would need to be amended to include harassment and Public Works Safety.

Item 6. Executive Session: Pursuant to C.R.S. 24-6-402 (4) for the Purpose of Discussion regarding the hiring of Town Attorney. Keith Lindauer made a motion to go into Executive Session and seconded by Nicole Pieterse. All voted in favor. Out of executive session, the meeting was called back to order.

Keith Lindauer made a motion to hire Carol Viner as Town Attorney and seconded by Barbara Betts. All voted in favor.

Genevieve Yellowman made a motion to adjourn the meeting at 8:30 p.m. and seconded by Barbara Betts. All voted in favor.

Linda Yellowman
Rico Town Clerk

Zach McManus
Mayor