

**SPECIAL USE PERMIT APPLICATION**  
**TOWN OF RICO**

**Applicant Name:** \_\_\_\_\_ **Phone No.** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

**E-Mail(s):** \_\_\_\_\_

**Street Address and Legal Description of Subject Property:**

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**Zone District of Subject Property:** \_\_\_\_\_

**Description of Special Use Permit Request (Use separate letter) See Rico Land Use Code §420 Generally; 424 Submittal Requirements :**

**Reasons Special Use Permit Should be Granted (Use separate letter) See Rico Land Use Code §428:**

- 1. Statement from County Treasurer showing status of current taxes due on affected property.
- 2. Letter of agency if applicant is other than the owner of the property.
- 3. Complete Special Use Permit Narrative.
- 4. An Application Fee in the amount of **\$200.00**.

**Attach a site plan and any other information necessary to clearly demonstrate eligibility for the requested Special Use Permit based on the review standard in §436 in the Rico Land Use Code and attach a mailing list with names, addresses, and property owned of all property owners within 200 feet of subject property with certificate of mailing.**

*I swear that the information provided in this application is true and correct and that I am the owner of the property or otherwise authorized to act on behalf of the owner of the property.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**FOR TOWN USE ONLY:**

Date Application Received: \_\_\_\_\_ Date of Hearing: \_\_\_\_\_

Application Fee Received: \_\_\_\_\_ Board of Adjustments Action: \_\_\_\_\_

Application Complete: \_\_\_\_\_ Approval Subject to Conditions: \_\_\_\_\_

Mailing Notice Complete: \_\_\_\_\_ Application Reviewed by: \_\_\_\_\_

- Applicant required Title Certificate from title company or attorney opinion letter listing name of property owner(s), liens, easements, judgments, etc., affecting title to the property. **Y / N**