

RICO TOWN BOARD MINUTES

April 19, 2017

The Regular Town Board meeting was called to order at 7:00 p.m. by Barbara Betts.

Members Present. Barbara Betts, Keith Lindauer, Zach McManus/by phone, Nicole Pieterse, Stephen Roberts and Genevieve Yellowman. Absent was Sophia Kyriakakis.

Staff Present. Kari Distefano, Patrick Drew, Marti Whitmore, Dennis Swank and Linda Yellowman.

Guests Present. Jim Whitmore, Brian Herndon and Greg Anderson.

Approval of the Agenda. The agenda for April 19, 2017 was presented for approval. Genevieve Yellowman made a motion to approve the agenda for April 19, 2017 and seconded by Keith Lindauer. All voted in favor.

Approval of the Minutes. The Rico Town Board minutes for March 15, 2017 were presented for approval. Nicole Pieterse made a motion to approve the minutes as presented for April 15, 2017 and seconded by Genevieve Yellowman. All voted in favor.

Approval of the Monthly Bills. The Monthly Bills for April 2017 were submitted for approval. Keith Lindauer made a motion to approve the Monthly Bills for April 2017 as submitted. Seconded by Genevieve Yellowman. All voted in favor.

Approval of the Treasurers Report. Keith Lindauer made a motion to approve the March 2017 Treasurers Report as submitted. Seconded by Nicole Pieterse. All voted in favor.

Public Comment. Brian Herndon talked to the Board that he would like to go into ice cream business.

Town Attorney. Marti Whitmore submitted her report. As stated in her letter of resignation, this is her last month as Town Attorney, although she will certainly be available to assist in May if desired. Mrs. Whitmore will provide the Town manager with a memo regarding pending and completed matters, along with pertinent copies of documents and files.

Marla Underell was recording the easement and easement agreement. Mrs. Whitmore says she has not yet received copies with the reception numbers. Dave Bulson is waiting for this information before finalizing the amended plat. It needs to be completed in order for Ms. Burnette and Mr. O'Grady to sign the plat as required by the agreement and decree in the litigation. Mrs. Whitmore will follow up with Marla Underell to see where the documents are, and will send the information to Mr. Bulson as soon as she receives it.

Monica O'Neal contacted me and agreed to submit a special use permit application for their STR. Mrs. Whitmore has not received anything from her. In addition, other STRs will need to renew.

Mrs. Whitmore says she has drafted a memo on propane tanks, along with a draft resolution. The Board needs to decide how it wants to proceed.

Town Clerk. Town Clerk Linda Yellowman stated she has nothing to report.

Deputy Sheriff Stephanie Roger's report was submitted.

Town Manager. Kari Distefano submitted three proposals for town attorney. For Water and Water/Wastewater Treatment analysis. A brief discussion was held and agreed to publish the proposal for town attorney.

Ms. Distefano will start May 15th.

Public Works. Dennis Swank's report was submitted. The staff found a water leak in a water meter, the non freeze hydrant was broken and needs to be repaired. Did some plowing in Town and Highway 145 and moved some tree that fell down. The loader that the Town have rented will be sent back this month and thank you, it worked out great.

The class in Rifle was great, the drive was long to get some training unit. I need some more training unit one class in May at Grand Junction or looking for one in Durango.

The courthouse septic is caving in. Greg Anderson and Pat Drew looked at it and may have a way to repair it or it may be a big problem, we will have more information at the April meeting.

A lot of water meter poles and meter readout are broke, we are working on them. Serviced all the town equipment and the two Ford Explorers are working okay.

Water Consultant. Patrick Drew reports water usage is way down with repair of leaks. We are down to daily average flow of 18 gpm. That is only 26,000 per day for the whole town. Dennis Swank is fixing meter registers that got hit with snow removal. There will be other repairs to be scheduled for summertime operating and maintenance activities.

On March 27, 2017, Casey Kay from CDPHE came for an informal site inspection and familiarization of well house. Dennis, Dylan and I met him at the well house and he was very accommodating and full of good information on best management practices and procedures. We have taken his recommendations on directional flow arrow markers and he was impressed with the development of the tank inspection plan, system mapping and backflow program as well as condition of facilities considering the environmental challenges faced this winter.

We have developed a tank inspection plan to evaluate the condition and maintenance of the 3 100,000 gallon water storage tanks on the hill at the Silver Creek Treatment House. After evaluation of the tanks, we noticed moderate rusting and failure of welds on Tank #1 which will need to be addressed this summer by taking the tank off-line for a one week period. The other tanks will need to be inspected by professional divers this summer and documented

The Town Hall septic tank was noticed to be sinking into the ground in front of Town Hall along the sidewalk. Dennis Swank is familiar with the location of the tank and believes that is the location of the cesspool. The stability of the large blue spruce tree and integrity of the foundation of the building are of concern. We had Greg Anderson give us a professional engineer's opinion which we will follow up on with evacuation and uncovering of the tank, pumping of the septic tank, further inspection and recommendation of a short term and longer

term solution. This work will be done when weather conditions and snowmelt improve a little more. May will probably be a good time to get in the ground.

Parks & Recreation. Zach McManus reports about the town cleanup and getting with Waste Management and Belt Salvage. Cleanup day will be in June again.

Board of Trustees. Nicole Pieterse gave an update on the Rico Trails Alliance and moving forward.

Geothermal Committee. Barbara Betts reports the geothermal group will be coming again this summer.

Grant Consultant. Suggestion was made to have Ruth Heffron submit a monthly report.

Old Business. None

New Business. Item 1. Discuss Public Work's 2017 Budget. A discussion was held regarding an assistant help. Comment was made that this can be dealt with when Ms. Distefano starts to work next month.

Item 2. Discuss Southwest Transportation Planning Region's 2017 Dues. Town Clerk Linda Yellowman asked if the Board would like to pay the 2017 dues for Southwest Transportation Planning Region. With no further discussion the Board agreed to not pay the 2017 dues.

Item 3. Request for Proposal for a Town Attorney. Was brought up and discussed under Town Managers report.

Item 4. Request for Proposal for Wastewater Treatment Analysis. Was brought up and discussed under Town Managers report.

Item 5. Request for Proposals for Water and Wastewater Systems Analysis. Was brought up and discussed under Town Managers report.

Item 6. Executive Session: Pursuant to C.R.S. 24-6-402 (4) (f) for the Purpose of Discussion Regarding Personnel Matters. Barbara Betts made a motion to go into executive session for personnel matters and invite Kari Distefano. Nicole Pieterse seconded the motion. All voted in favor.

Out of executive session, the meeting was called back to order and there was no action taken.

Barbara Betts made a motion to adjourn the meeting at 9:00 p.m. and seconded by Genevieve Yellowman. All voted in favor.

Linda Yellowman
Rico Town Clerk

Nicole Pieterse
Board of Trustee